

**CENTRAL VALLEY HEALTH DISTRICT
BOARD MEETING MINUTES
May 18, 2026**

The Central Valley Health District Board of Health met at noon on May 18, 2026, in the conference room at Central Valley Health District. Dr. Torrance called the meeting to order at 12:00 p.m.

MEMBERS PRESENT: Dr. Torrance Sandy Rivinius Rob Lech Brian Batsch Heidi Larson

MEMBERS ABSENT: Dr. Huber Levi Taylor

OTHERS PRESENT: Kara Falk Sadie Barnick Kim Lee Shannon Klatt Marcie Bata Beth Schwartz Savannah(intern)

INSERVICE: Shannon Klatt, Vision Zero Child Passenger Safety Award: Shannon passed out information and gave a summary for Child Passenger Safety program to Board today. Shannon was given the award at the Public Health Conference in early May.

APPROVAL OF MEETING MINUTES: One correction was needed and made to the April 2026 Board Minutes to reflect the second on the motion for Summer Internship approval. Brian Batsch made a motion to approve the minutes with the correction, seconded by Sandy Rivinius. Motion carried.

NARRATIVES: No Additions or corrections.

HEALTH OFFICER REPORT: Dr. Torrance reported he met with the nurses. Flu and Covid shot doses administered were down in the past season. They also discussed RSV vaccine policy, Kids Safety Day, Blood Pressure guidelines, Annette Niemeier retirement and client issues/concerns.

FINANCE COMMITTEE REPORT: No meeting was held.

OLD BUSINESS:

1. **Aquatic Application-Holiday Inn:** Marcie reported there were some issues with the pool work and the pool is drained and being resurfaced. There is ongoing work on signage and emergency procedures currently.
2. **Lease of EH Space:** Kara reported she heard back from Nick Bruns and our buyout proposal for the lease space was not accepted. She stated Nick was looking for closer to a 50% buyout. Discussion ensued and it was suggested to offer up to 50% buyout and possible prorated amount back if Nick could find another tenant. Rob Lech made a motion to pay up to a maximum of 50% of the remaining lease with Central Valley admin having authority to negotiate final terms. Sandy Rivinius seconded the motion. Roll call vote: Batsch, Lech, Larson, Rivinius and Torrance voted aye. Motion carried.

NEW BUSINESS:

1. **Annual Review of Fees:** There were no major changes to the fee schedule since last reviewed in 2025. Dr. Torrance made a motion to approve the Annual Fees, seconded by Heidi Larson. Motion carried.
2. **New Septic Code:** Marcie reported there was a Notice of Rule Making that went out to the Public on a

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new Septic Code for North Dakota. The public can make comments prior to May 25. Some of the basis for the Septic Code came from a workgroup that met in 2017.

3. **Program Review and Contract Approvals:** 3 new contracts were received in the following dollar amounts: Ryan White \$30,000.00; Aging Services \$170,000.00 and BCBS Maternal Health \$5,000.00. Board reviewed and a motion was made by Brian Batsch to accept the contracts, seconded by Heidi Larson. Roll call vote: Torrance, Rivinius, Larson, Lech, and Batsch voted aye. Motion carried.
4. **Approval of Expenditures and Profit and Loss – April 2026:** Board reviewed and a motion was made by Heidi Larson to approve Expenditures and Profit and Loss, seconded by Rob Lech. Motion carried by unanimous vote.
5. **Other:** Sadie is continuing work on the budgets. 2 grants have been submitted for Rural Health Transformation Funding and Tele Health. Running of the Pink will take place on June 6 at RM Stoudt and we will be picking up a mobile Breast-Feeding Unit to be placed at the Stutsman County Fairgrounds.
6. **Next Meeting: June 15, 2026, at noon at Central Valley Health**

Having no further business, Torrance adjourned the meeting at 12:38 p.m.

Respectfully submitted,
James Torrance, MD
Health Officer