

**CENTRAL VALLEY HEALTH DISTRICT  
BOARD MEETING MINUTES  
March 16, 2026**

The CVHD Board met at noon on Monday, March 16, 2026, in the conference room at Central Valley Health District. Call to order at 12:07 p.m. by Dr. Torrance.

**MEMBERS PRESENT:** Dr. James Torrance, Dr. Huber, Sandy Rivinius, Bryan Batsch

**MEMBERS ABSENT:** Rob Lech, Heidi Larson, Levi Taylor

**OTHERS PRESENT:** Kara Falk, Sadie Barnick, Kim Lee, Shannon Klatt, Marcie Bata, Beth Schwartz

**INSERVICE:** None.

**APPROVAL OF MINUTES:** No additions or corrections were needed. Bryan Batsch made a motion to approve the minutes, seconded by Sandy Rivinius. Motion carried.

**NARRATIVES:** The Staff Narrative Reports were reviewed and no additions or corrections were needed.

**HEALTH OFFICER REPORT:** Did not meet with nurses this month. Will meet at end of April.

**FINANCE COMMITTEE REPORT:** No committee meeting this month.

**OLD BUSINESS:**

1. **CD Renewal:** There will be a couple of CDs maturing in the next several months. There is a CD currently at Unison Bank in amount of \$850,000 that will mature at end of March. Discussion was held regarding reinvestment. Sadie provided information at rates at the banks for Board. Sadie also provided information on amount we have for liquid assets per request of Board at prior meeting. Dr. Torrance made a motion to defer making a motion and asking Finance Committee to meet and decide on how to proceed, seconded by Dr. Huber. Roll call vote: Batsch, Huber, Rivinius, and Torrance voted aye. Motion carried.
2. **Review of Overtime and Compensatory Time Policy 7.2:** This policy was voted on by the Board in June 2025, but Board made a request to review. Kara reported there are no changes recommended by Administration and all overtime needs to be approved by Kara or the immediate supervisor.
3. **EH Building Contract:** Kara reached out to Nick Bruns about ending the lease earlier than the October 2027 date in the contract. Currently, we need to continue the lease unless a sub-leaser is found. We can use word of mouth to let others know there is space available.

**NEW BUSINESS:**

1. **First Reading to Rule 2.1.5:** A first reading was held on this rule related to permits for mound construction for septic systems. The rule reads that design information will need to be submitted prior to the permit being issued to ensure the system design will meet code. Dr. Huber made a motion to approve the first reading, seconded by Sandy Rivinius. Motion carried.

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2. **Approval of Annual Report:** Board members reviewed the Annual report today. Several programs saw increases in numbers served. Bryan Batsch made a motion to approve the Annual Report, seconded by Dr. Huber. Motion carried.
3. **Program Review and Contract Approvals:** The TB grant was received in the amount of \$1050.00 for program activities. PHIG funding has been spent down and Family Planning received notice that the grantee at the State level can submit the funding application. Bryan Batsch made a motion to approve the TB grant, seconded by Dr. Huber. Roll call vote: Torrance, Huber, Rivinius and Batsch voted aye. Motion carried.
4. **Approval of Expenditures – January and February 2026:** Bryan Batsch made a motion to approve the Expenditures, seconded by Dr. Huber. Roll call vote: Rivinius, Batsch, Torrance and Huber voted aye. Motion carried.
5. **Approval of Profit and Loss – January and February 2026:** Sadie provided an overview. Dr. Huber made a motion to approve Profit and Loss, seconded by Bryan Batsch. Motion carried.
6. **Other:** Kara reported a new Environmental Health Specialist has been hired and will start April 1. Kari Johnson will be attending Alzheimer’s Training related to coalition building and Shannon Klatt will be receiving the Vision Zero Child Passenger Safety Award.
7. **Next Meeting:** April 20, 2026, at noon at Central Valley Health.

Meeting adjourned at 12:40 p.m. as there was no further business.

Respectfully submitted,  
James Torrance, MD  
Health Officer