

**CENTRAL VALLEY HEALTH DISTRICT
BOARD MEETING MINUTES
February 9, 2026**

The CVHD Board met at noon on Monday February 9th, 2026, in the conference room at Central Valley Health District. Dr. Torrance called the meeting to order at 12:05 p.m.

MEMBERS PRESENT: Bryan Batsch, Heidi Larson, Dr. James Torrance, Levi Taylor.

MEMBERS ABSENT: Robert Lech, Sandy Rivinius, Dr. Brianne Huber.

OTHERS PRESENT: Kara Falk, Marcie Bata, Sadie Barnick, Kim Lee, Shannon Klatt, Carli Pickard, Eric Fettig online.

INSERVICE:

Audit report from Brady Martz:

- Findings include auditor prep of financial statements, suggestions of journal entries, over approval of pay rates, and allocation of vacation/sick leave.
- Review of required communications.

AGENDA: Falk proposed addition of 'Audit Report' to New Business. Larson motioned to approve agenda with addition, Batsch seconded and motion carried.

APPROVAL OF MEETING MINUTES: Minutes were reviewed and no additions or corrections were needed. Motion to approve by Taylor, seconded by Batsch, and motion carried.

NARRATIVES: Narrative reports were reviewed.

HEALTH OFFICER REPORT: None.

FINANCE COMMITTEE REPORT: Committee has not met since last meeting.

OLD BUSINESS:

1. **CD Renewal:** Recommendation from Finance Committee was to solicit rates from Logan County banks for renewing Certificates of Deposit. Barnick recommended option of locking in longer term (36 mo) CD at 3.37% with Dakota Heritage Bank in Gackle since rates are projected to decrease over time. Alternative option would be 12-month rate of 4% at Stock Growers Bank in Napoleon. After discussion, Taylor motioned to open a 12month CD at 4.0% with StockGrowers, seconded by Torrance, and motion carried (Roll call in favor: Batsch, Larson, Taylor, Torrance).

NEW BUSINESS:

1. **Audit Report:** Larson motioned to approve the audit report assuming follow up to recommendations by administration, Taylor seconded and motion carried (Roll call vote in favor: Batsch, Larson, Taylor, Torrance).
2. **Holiday Inn Express, Aquatics Facility Application:** The board issued a cease and desist letter in 2022

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until facility meet various conditions. The facility, under new ownership, has submitted application for licensure. Water bodies are currently not filled, but work has been completed for venue to meet operational requirements. The facility does not meet current CVHD Rule #1 (effective January 1, 2023) design standards that are required for aquatic facility, which is required for new application. The operational items facility has present plan for compliance. A preoperational inspection once water bodies are operation to ensure compliance with water quality, and items found during 02.05.2026 inspection would be option. Motion to approve provided facility shows compliance during preoperational inspection by Torrance, seconded by Batsch. Motion carried.

3. **Program Review and Contract Approvals:** No motion to approve needed at this time. Falk reported that Family Planning contract is expected to come through soon, TB grant and Ryan White Grant should be level funding, and she wrote for the BCBS innovation grant. PHIG funding was fully expended on flooring project in NW portion of building. CVHD is still seeking an opportunity to buy out the lease for the space next door and to move the EH and EPR departments back over to the main office to consolidate space and funding.
4. **Approval of Expenditures – Dec 2025:** Larson motioned to approved expenditures from December 2025, Batsch seconded and motion carried (Roll call vote in favor: Batsch, Larson, Taylor, Torrance).
5. **Approval of Profit and Loss – Dec 2025:** Batsch motioned to approve Dec 2025 profit and loss reports, Taylor seconded and motion carried.
6. **Next Meeting:** March 16th, 2026, at noon

Having no further business, Torrance adjourned the meeting at 12:51 p.m.

Respectfully submitted,
James Torrance, MD
Health Officer