

Central Valley Health District

Finance Committee Meeting

January 6th, 2026 12:00 PM

Members Present: Bryan Batsch, Heidi Larson, Rob Lech, Sadie Barnick and Kara Falk.

Discussion:

Cenex Fleetcard \$2000 fuel card application approval/auth

Barnick asked for approval of Cenex Fleetcard to allow for tax exempt fuel charge account purchases, more locations, and available hours to fill when travelling. Jetstream charge account can still be utilized. Committee approved.

Audit Draft/Duplicate reimb in 2024

Barnick advised that the 24-25 audit draft has been provided from Brady Martz. Barnick presented information about audit findings regarding 2024 duplicate reimbursements and unauthorized overtime. After discussion, committee recommended consulting legal counsel.

Investment Plan & CDs renewing

Committee reviewed investment plan and clarified that min required interim balance of \$1,606,500 was the fiscal year end goal, not an exact min to maintain throughout the year. December \$250k 5-month CD was not invested since account balance was \$1.4mil. Committee directed Barnick to establish 6 month \$250,000 CD now per the original investment plan, consider 12-15 mo term for \$750k Cd maturing in Feb, and breaking out \$850k CD maturing in April into several CDs with staggered maturities. Directed Barnick to obtain rates from additional financial institutions in Jamestown and Logan County.

Special Assessment Balance

Barnick presented 2025 Stutsman County real estate tax statement and recommended paying off remaining balance of special assessments totaling \$8259.86 to avoid paying interest (current annual payment of \$859.03 has \$308 of interest due). Committee recommended asking county for exemption or levy for amount. If no county options, payoff balance to avoid interest.

Budget

Barnick notified committee that she is working on a combined budget template as well as the 2026 county and city budgets for review.

Salary cap – verbiage

Committee directed Falk to create salary cap verbiage for all positions on classification index with potential wording including ‘finance committee will review salary ranges annually with recommendations to the board with board review occurring no less than every 5 years’.

Meeting was adjourned at 1:16pm.