

**CENTRAL VALLEY HEALTH DISTRICT
BOARD MEETING MINUTES**

October 20, 2025

The CVHD Board met at noon on Monday, October 20, 2025, in the conference room at Central Valley Health District. Sandy Rivinius called the meeting to order at 12:05p.m.

MEMBERS PRESENT: Dr. Torrance Rob Lech Sandy Rivinius Heidi Larson Dr. Huber Brian Batsch

MEMBERS ABSENT: Levi Taylor

OTHERS PRESENT: Kara Falk, Sadie Barnick, Kim Lee, Shannon Klatt, Marcie Bata, Beth Schwartz, Hannah Barnick, JPMC med student

INSERVICE: None

MINUTES OF THE PREVIOUS MEETING: Minutes were reviewed and no additions or corrections were needed. Dr. Huber made a motion to approve the minutes, seconded by Brian Batsch. Motion carried.

PUBLIC COMMENT: None at this meeting.

NARRATIVES: The Narrative reports were reviewed and no additions or corrections were needed.

HEALTH OFFICER REPORT: Kim reported the nurses will meet with Dr. Torrance next week.

FINANCE COMMITTEE REPORT: Finance Committee met. Sadie is working on verbiage for a policy on maximum cap on salary. Rob Lech reported the Board would like staff input on this as well and recommended holding a meeting with staff. The maintenance plan was reviewed along with working on eliminating a subscription for an app we have not used in several years. Sadie also continues to work on the audit.

ADMINISTRATIVE UPDATES: The office has been busy with Flu and Covid shots and Audit work. No programs have been affected to date by the government shutdown.

Old Business: None

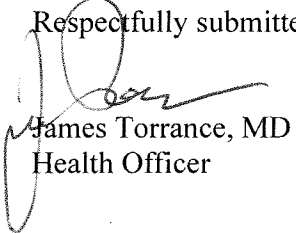
New Business:

1. Policy-FP30 Doxy-PEP and 450 HIV-Syphilis Dual testing: 2 new policies were developed. HIV-Syphilis testing is standard practice. Rob Lech made a motion to approve the policies, seconded by Dr. Huber.
2. Program Review: Additional funding was received as follows: SOR: \$131,600; Family Planning \$36,423;PHEP-EPR: Additional \$2,072; PHEP-Statewide Response Team: Additional \$60,207 and Immunization Cooperative: \$10,000. Brian Batsch made a motion to approve the funding, seconded by Heidi Larson. Roll call vote: Rivinius, Batsch, Huber, Larson, Lech and Torrance voted aye.
3. **Approval of Expenditures-August/September 2025:** Board reviewed expenditures. A motion was made by Brian Batsch to approve the expenditures, seconded by Rob Lech. Roll call vote: Torrance, Huber, Batsch, Larson, Lech and Rivinius voted aye. Motion carried.
4. **Approval of Profit and Loss-August/September:** A line item was added to track donations received for the Memory Café. Brian Batsch made a motion to approve Profit and Loss, seconded by Sandy Rivinius. Motion carried.
5. **Other:** Kara reported we are working to increase the numbers at the UJ Student Health clinic as it has been slow. Sandy Rivinius assisted in obtaining some gaming funding that was used to purchase car seats. New Memory Café posters will be coming.
6. **Next Meeting:** The Board will meet again on November 17, 2025, at noon at Central Valley Health.

Meeting adjourned at 12:25 p.m. as there was no further business.

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Respectfully submitted,



James Torrance, MD
Health Officer