

CENTRAL VALLEY HEALTH DISTRICT

BOARD MEETING MINUTES

The CVHD Board met at noon on Monday, March 18th, 2024 in the conference room at Central Valley Health District. Dr. Torrance, Chairperson, called the meeting to order.

MEMBERS PRESENT:

Charlie Johs Heidi Larson Dr. Torrance
Sandy Rivinius Jerry Bergquist

MEMBERS ABSENT: Rob Lech, Cindy Schaar

OTHERS PRESENT:

Kara Falk, Shannon Klatt, Marcie Bata, Kim Lee, Carli Pickard

INSERVICE:

None

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting were reviewed, and no corrections or additions were needed. Dr. Torrance made a motion to approve the minutes as read, seconded by Charles J. Motion carried by unanimous vote.

NARRATIVES:

The Narrative reports were reviewed, and no additions or corrections were needed.

HEALTH OFFICER REPORT:

Dr. Torrance gave the Health Officer Report. He met with the nursing staff on March 13, 2024. Discussion involved getting immunizations completed at schools before the academic year is done and also the current men's health screenings.

FINANCE COMMITTEE REPORT:

Finance committee met on March 6th and 15th. Possible options for concerns brought up in the Compensation and Benefits Task force were discussed. More information is needed. The group will circle back to this at the next meeting.

Old Business:

1. Environmental Health (second reading of Rule #2 which relates to On Site Sewage Treatment and subrules): Marcie provided feedback from Mary with Stutsman County States Attorney's Office about legal review regarding the proposed changes in the language of EH rules. Jerry Bergquist made a motion to approve, seconded by Charles Johs. Motion carried by unanimous vote.
2. Compensation and Benefits Task Force: has not met yet but plans to meet before the next board meeting.
3. CD recommendation from Dakota Bank and Dakota Heritage Bank were evaluation. Dakota Heritage Bank did not have the ability to pledge the necessary amount. More discussion regarding this can be done with Riley.

New Business:

1. Program Reviews and Contract Approvals: nothing to present.
2. Policy and Rules: Environmental Health Rule 6.1 EH Fee Schedule first reading. Marcie discussed the change from previous fee schedule is the addition of a water sampling fee. Other LPHU's water

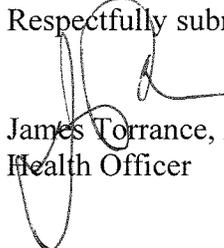
05/16/22

sampling fees were reviewed. In addition to the water sampling fee, a mileage fee will be charged for service. Discussion was held regarding when to review EH fee schedule, currently it is reviewed in the fall, prior to licensure renewals. Motion to approve by Heidi Larson seconded by Sandy Rivinius. Motion carried by unanimous vote.

3. Approval of Expenditures – Feb 2024: Motioned to be approved by Jerry Bergquist and seconded by Heidi Larson. Motion carried by unanimous vote.
4. Approval of Profit and Loss – Feb 2024: Motioned to approve by Charles Johs. Motion carried by unanimous vote.
5. 2023 Finance Report: Increases in state aid revenue and department fees have proven beneficial. Revenue is up 3% and expenses are up 8%. Motion to approve by Heidi Larson, second by Jerry Bergquist. Motion carried by unanimous vote.
6. 2023 Annual Report – Review of finance and nursing services. No drastic changes in enrollment in all programs, with an average increase in all departments. Women’s Way, Car Seats, and WIC numbers have all gone up. Motion to approve Jerry Bergquist second by Heidi Larson. Motion carried by unanimous vote.
7. Next meeting April 15th 2024.

Meeting adjourned at 12:43 p.m. as there was no further business.

Respectfully submitted,


James Torrance, MD
Health Officer