

**CENTRAL VALLEY HEALTH DISTRICT
BOARD MEETING MINUTES**

April 15, 2019

The CVHD Board met at noon on Monday, April 15, 2019 in the conference room at Central Valley Health District. Darla Reed, Vice Chairperson, called the meeting to order.

MEMBERS PRESENT:

Dean Entzminger	Heidi Larson	Denny Ova
Cynthia Schaar	Darla Reed	

MEMBERS ABSENT: Laurel Haroldson Dr. Torrance

OTHERS PRESENT:

Robin Iszler	Tami Dillman	Marcie Bata	Dianna Pollert	Marcia Bollingberg
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INSERVICE:

Robin reviewed the 2018 Annual Report of Central Valley Health District.

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting were reviewed and no corrections or additions were needed. Cynthia Schaar made a motion to approve the minutes as read, second by Denny Ova. Motion carried by unanimous vote.

NARRATIVES:

The Narrative reports were reviewed and no additions or corrections were needed. Cynthia Schaar made a motion to approve the narrative report, second by Denny Ova. Motion carried by unanimous vote.

HEALTH OFFICER REPORT:

No report.

Old Business:

1. **Environmental Health—survey/updates**

There were 32 surveys mailed to septic system installers. Ten surveys were returned. The questions related to the recent training session, availability, knowledge, and courtesy of EH staff. Robin reviewed the results which were mostly favorable. Some public health agencies will actually design septic systems but staff at Central Valley does not design them. Central Valley staff will assist installers if they have questions, and an engineer can also be consulted by the installer if necessary.

There was also an aquatic survey sent out. Central Valley is looking at implementing the Model Aquatic Health Code. Automatic feeders for pH and chlorine would be required. Seven surveys out of 28 were returned. Many of the pools are seasonal. The survey asked for opinions on the automatic feeders, requirements for test kits, and challenges in meeting the requirements. Some pools already have automatic feeders. Most surveys were favorable but there were some concerns about cost and time required to adopt these requirements.

A new septic system brochure has been completed. These will be sent out soon.

2. Food service employee

The temporary food service inspector, Josh Plecity, was terminated on April 8. A motion was made by Denny Ova in favor of the termination of employment of Josh Plecity, second by Cynthia Schaar. Motion carried by unanimous vote.

New Business:

1. Building Repairs

- A. Generator grant—Grant funds of \$74,094.10. Local funds needed are \$24,698.03. This has already been approved by the Board.
- B. Repairs to front of the building—Nill Construction estimate is \$6,300. The stucco was damaged by the snowblower. Board members recommended checking with insurance first to see if this damage is covered. Robin will check on this with the insurance company. The exterior building repair could be done this year. Heidi Larson made a motion to proceed with the repair and painting of the exterior of the building after checking on insurance coverage, second by Denny Ova. Roll call vote: Cynthia Schaar, Denny Ova, Darla Reed, Heidi Larson, Dean Entzminger all voted yes, motion carried.
- C. Repairs to roof—Twin City Roofing. East side of building is \$65,170, west side is \$65,485. This winter there were some leaks in the roof due to cracks in the roof. The satellite dish on the roof also needs to be removed. Board members recommended getting an estimate on rafters and a metal roof. Robin will check with Hillerud Construction on this. If the cost is over \$100,000, bids must be received. If each side of the roof was done separately, one could be done this year and the other side next year. After Robin gets more information, this will be discussed at the May Board meeting.

2. SOR grant

Robin has applied for another opioid prevention grant which is a total of \$750,000. It is not known at this time how much Central Valley could receive. The current grant is \$112,000. For information only, no action necessary.

3. Ryan White funding

The new Ryan White grant funding is \$10,850 compared to last year at \$13,600. This grant is based on usage and case management. Cynthia Schaar made a motion to approve the Ryan White contract, second by Dean Entzminger. Motion carried by unanimous vote.

4. Expenditures/Carryover

The carryover document was reviewed, along with a recap of yearly expenditures for the last 6 years. The expenses and budget have remained consistent over the last 6 years. For information only, no action necessary.

5. Approval of Expenditures—March 2019:

Two contracts ended in March. Family planning had \$45,275 in state and federal revenue including \$2,048 for depression screening and suicide prevention. Total revenue was \$142,737.81, ending with \$19,104.96 in actual revenue over budget. Most of that was related to personnel. There were less contraceptive and drug expenses. Most expenditures were less than budgeted. The Ryan White grant also ended in March with revenue of \$13,600.00 and expenses of \$11,469.96. Cynthia Schaar made a motion to approve the expenditures for March, second by Darla Reed. Roll call vote: Dean Entzminger, Darla Reed, Cynthia Schaar, Heidi Larson, Denny Ova all voted yes.

6. **Approval of Profit and Loss—March 2019:**

Dean Entzminger made a motion to approve the profit and loss for March, second by Cynthia Schaar. Motion carried by unanimous vote.

7. **Other**

Robin stated CVHD will not be re-hiring for the Environmental Health position that was terminated. The current staff will absorb the inspections that need to be done.

Prevention ideas: A handout was reviewed regarding “Ten Ways Your Community Can Create a Positive Alcohol Environment”.

8. **Next Meeting**—Monday, May 20, 2019

Meeting adjourned as there was no further business.

Respectfully submitted,

James Torrance, MD
Health Officer
Dianna Pollert, Secretary