

**CENTRAL VALLEY HEALTH DISTRICT  
BOARD MEETING MINUTES**

**February 25, 2019**

The CVHD Board met at noon on Monday, February 25, 2019 in the conference room at Central Valley Health District. Dr. Torrance, Chairperson, called the meeting to order.

**MEMBERS PRESENT:**

Dean Entzminger	Laurel Haroldson (by phone)	Heidi Larson
Cynthia Schaar	Darla Reed	Dr. Torrance

**MEMBERS ABSENT:** Denny Ova

**OTHERS PRESENT:**

Robin Iszler	Tami Dillman	Marcie Bata	Dianna Pollert	Marcia Bollingberg
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**INSERVICE:** An inservice regarding the Septic Program was presented by Marcie Bata. Marcie reviewed the varied programs of Environmental Health, focusing on the septic program which is necessary for the safety and welfare of the public and the environment. Not all counties in ND have approved the uniform septic code. This leads to inconsistencies and misunderstandings. All installers must be licensed. A recent training day was held in Carrington, with 96 people attending. Septic systems may be self-installed if they meet all the requirements. Other items discussed were permits, variances, appeals, and noncompliance. Marcie will continue this inservice at the next Board meeting.

**MINUTES OF THE PREVIOUS MEETING:**

The minutes of the December and January meetings were reviewed. On the December minutes, a title was added for the audit report, and a correction was made under the generator grant section to read “bids” not “bits”. Dean Entzminger made a motion to approve the minutes as amended, second by Darla Reed. Motion carried by unanimous vote.

**NARRATIVES:**

The Narrative reports were reviewed and no additions or corrections were needed. Darla Reed made a motion to approve the narrative report, second by Cynthia Schaar. Motion carried by unanimous vote.

**HEALTH OFFICER REPORT:**

Dr. Torrance met with the nurses on February 20, 2019. Issues discussed included coordination with schools and clinics on absentee notes written by providers; Narcan; difficult clients; and NDSH discharge planning.

**Old Business:**

**1. Environmental Health:**

A: Issues were discussed regarding Scherbenske Inc. septic system installations. One system was installed without a permit, one system was installed without 48 hours notification, and one hold tank was installed without 48 hours notice. They installed a total of 7 systems. These violations were self-reported and steps have been taking to rectify the violations. Scherbenske staff attended the recent training in Carrington. An option for the board would be to send a letter to Scherbenske. Probation could also be considered. A motion was made by Cynthia Schaar to send a letter to Scherbenske Inc. regarding the septic system issues, second by Heidi Larson. Motion carried by unanimous vote.

B: Gackle (Birch Street—Marcum). The yard is still piled up with junk (construction material, tires, etc.). Due to winter conditions, this issue was tabled until spring.

**New Business:**

**1. Environmental Health--Variance:**

Gary Beckman, 44<sup>th</sup> St and 89<sup>th</sup> Ave SE, Ypsilanti, requested a variance for a soil treatment area for a shop on his property added to existing septic tank. Septic tank was not previously permitted and is closer than 10 feet to the building foundation. He has paid the \$450 variance fee. Presently the tank is in good condition and being pumped regularly. A motion was made by Heidi Larson to approve the variance with the condition that the septic tank placement would have to be disclosed upon sale of the property or if the shop becomes a residence, second by Dean Entzminger. Motion carried by unanimous vote.

**2. Letter of Support—Model Aquatic Code:**

A letter was written by Amy Walters, TRAC Facility manager, in support of adoption of the Model Aquatic Health Code. Central Valley is looking at adoption of the Model Aquatic Health Code in the future and has been asking pool facilities and others for input about adoption of the code. This letter will be noted for future discussions on this topic. No action taken.

**3. Legislative Update:**

Robin reported that the Health Department budget was approved by the ND House with amendments. One amendment was to add back into the Health Department's budget - \$525,000 for Local Public Health State Aid. The tobacco program funding was budgeted to remain the same as current funding levels. No action taken.

**4. Approval of contracts received from HIV/Hep C, TB:**

Cynthia Schaar made a motion to approve the contracts for HIV/Hep C \$6,000 and TB \$750, second by Darla Reed. Roll call vote: Dean Entzminger, Darla Reed, Cynthia Schaar, Laurel Haroldson, Heidi Larson and Dr. Torrance all voted yes.

**5. Current Funding Summary:**

The report of current funding was reviewed. No action taken.

**6. Drug-Free Community Grant—pending application process:**

This grant application has not been released federally yet. The grant would be for \$125,000 for 4 years and would be matched by tobacco funding. No action taken.

**7. Approval of Expenditures for December 2018 and January 2019:**

A motion was made by Dean Entzminger to approve the expenditures for December and January, second by Laurel Haroldson. Roll call vote: Dean Entzminger, Darla Reed, Cynthia Schaar, Laurel Haroldson, Heidi Larson and Dr. Torrance all voted yes. Motion carried.

**8. Approval of Profit and Loss for December 2018 and January 2019:**

Stutsman County ended with \$1,275,069.93 revenue, expenses \$1,270,309.44. Logan County ended with \$100,972.56 revenue, expenses \$89,022.77. No grants ended. A motion was made by Cynthia Schaar to accept the Profit and Loss for December and January, second by Dean Entzminger. Motion carried by unanimous vote.

**9. Other:**

Robin discussed a recent situation where a property was being sold, but upon inspection the septic system did not meet standards. This affected the sale of the property so the owner was upset. Robin

stated that realtors need to be educated regarding septic system issues to avoid problems with selling property. In March Marcie will be meeting with realtors and discussing septic system issues.

**10. Next Meeting:** Monday, March 18, 2019.

Meeting adjourned as there was no further business.

Respectfully submitted,

James Torrance, MD  
Health Officer

Dianna Pollert, Secretary