

**SECTION: NURSING SERVICES**

**POLICY #: 438 EMERGENCY RELOCATION OF VACCINE**

**POLICY:** To insure continued stability of biological vaccine in the event of a power failure and failure of the back-up generator system as a back-up power source.

**PROCEDURE:**

1. Upon receiving notification from the local power company or designated public official indicating the likelihood of a prolonged power outage, the CVHD Administrator, Director of Nursing or designee will initiate activation of the Emergency Relocation of Vaccine plan.
2. The Jamestown Fire Chief or designee will be notified of the situation and the relocation process will begin.
3. Immunization serum will be transferred to the Jamestown Fire Department in the Helmer refrigerator/freezer units.
4. In the case of refrigerator/freezer failure the vaccine will be transferred in the appropriate portable cooler units.
5. Jamestown Fire Department will provide Refrigerator/Freezer units for temporary storage of the vaccine until refrigerator/freezers can be relocated from CVHD.
6. CVHD staff will assist in the relocation of the refrigerator units as assigned.
7. Jamestown Fire Department will provide a secure location for the refrigerator units
8. CVHD staff will be responsible for the temperature monitoring of the units as per policy. See Vaccine Storage Policy #433
9. Upon re-establishment of the power/generator supply, the CVHD Director of Nursing/designee and assigned staff will remove the refrigerator/freezer units and immunization serum inventory and return them to CVHD.