



POLICY AND PROCEDURE MANUAL CENTRAL VALLEY HEALTH DISTRICT

SECTION: ENVIRONMENTAL HEALTH

POLICY #: 513b INSPECTING SWIMMING FACILITIES

POLICY: Central Valley Health District has promulgated Regulation #1, governing Swimming Facilities.

PROCEDURE:

1. All Swimming Facility information is maintained in the EH Inspections Database located under Environmental Health on the CVHD shared drive. This includes facility address, billing, and licensure information.
2. Logs are kept of previous facility inspections, including dates. These records are used to determine the inspection schedule. Inspection frequency should be based on measure of risk, complaints, previous violations, or at indicated intervals for routine inspections.
3. Select the facility to be inspected. Upon arrival at the facility, identify yourself to owner, manager or person-in-charge.
4. Conduct inspection to determine compliance with health standards using the Swimming Facility Inspection Form.
 - a. Utilize proper equipment to aid in the inspection process.
 - b. During the inspection focus on factors involved in infection and the transmission of disease through the pool and bathhouse, personal hygiene, disinfection equipment, bather safety, chemical safety, and proper disposal of hazardous waste.
5. Discuss violations with management or the person-in-charge and indicate corrective procedures and time of correction, if necessary.
 - a. Provide a copy of the completed inspection to the facility.
 - b. Notify of any updates to the Swimming Facility Requirements. The requirements are available on the CVHD website or a paper copy is available through the Environmental Health Division. <http://www.centralvalleyhealth.org/Media/EH/Regulation1SwimmingFacilities.pdf>
6. Make follow-up inspections and visits as indicated. Follow the above listed procedure for any necessary follow-up inspections.
7. Log the appropriate information into EH Inspections Database.
8. Retain the original copy of the inspection for CVHD Environmental Health Records.