



POLICY AND PROCEDURE MANUAL CENTRAL VALLEY HEALTH DISTRICT

SECTION: ENVIRONMENTAL HEALTH

POLICY #: 511 WATER SAMPLING

POLICY: Central Valley Health District (CVHD) may be requested to sample water sources.

PROCEDURE:

1. Obtain sample bottle from laboratory. The reason for sampling will dictate if the North Dakota Department of Health Laboratory or a private laboratory is used.
2. The laboratory may have specific instructions pertaining to the shipment of the sample. The directions shall be read prior to sampling, and followed.
3. If no sampling requirements are set forth by the lab the following sampling procedure shall be followed for drinking water sampling which have been based off EPA's Quick Guide to Drinking Water Sample Collection www.epa.gov/region8-waterops/quick-guide-drinking-water-sample-collection:
 - a. Remove any attachments on the faucet
 - b. Allow water to flow for 5 or 6 minutes before sampling
 - c. Do not rinse or overfill container
 - d. Always collect cold water; never sample hot water
 - e. Do not touch the inside of the sample bottle or its cap
 - f. Avoid These Sampling Sites for Total Coliform, if Possible
 - i. Outdoor faucets
 - ii. Faucets connected to cisterns, softeners, pumps, pressure tanks or hot water heaters
 - iii. New plumbing and fixtures or those repaired recently
 - iv. Faucets that hot and cold water come through
 - v. Threaded taps
 - vi. Swing spouts
 - vii. Faucets positioned close to sink or ground
 - viii. Leaky faucets
 - g. Follow the laboratory instructions concerning the labeling and shipment of the sample.
4. Log any necessary inspection information into CVHD complaint log located under Environmental Health on the CVHD shared drive.