



POLICY AND PROCEDURE MANUAL CENTRAL VALLEY HEALTH DISTRICT

SECTION: ENVIRONMENTAL HEALTH

POLICY #: 508f NON-COMPLIANT ON-SITE SEWAGE TREATMENT SYSTEMS AND INSTALLERS

POLICY: Central Valley Health District (CVHD) has promulgated Regulation #2, governing On-Site Septic Treatment Systems (OSTS). This regulation requires compliance with the requirements

PROCEDURE:

1. All OSTS Permits, OSTS Inspections and Connection Requests, and OSTS Installer information is maintained in the CVHD Sewer Access Database. This includes business address, owner, billing and licensure information.
2. For non-compliance the following steps will be take:
 - a. Permits -letters sent to the installer and property owner, requiring a plan of correction.
 - b. Inspection/Connection Request –evaluation form is sent to all parties listed on request form
 - c. Installers -letter is sent to installer requiring a plan of correction
3. OSTS are given a timeline for corrective action. Failure to comply with timeline will result in additional follow-up.
4. In cases of installers having multiple non-compliance issues additional requirements may be imposed upon the business to install OSTS.
5. If compliance cannot be achieved, the matter will be turned over to the Board of Health.
 - a. The Board of Health may issue letter outlying compliance timeline.
 - b. Failure to comply with timeline may result in the matter being turned over to the States Attorney for further action.