

**CENTRAL VALLEY HEALTH DISTRICT
BOARD MEETING MINUTES**

April 16, 2018

The CVHD Board met at noon on Monday, April 16, 2018 in the conference room at Central Valley Health District. Dr. Torrance, Chairperson, called the meeting to order.

MEMBERS PRESENT:

Dean Entzminger Laurel Haroldson Denny Ova
Darla Reed Dr. Torrance

MEMBERS ABSENT: Cynthia Schaar Heidi Larson

OTHERS PRESENT:

Robin Iszler Tami Dillman Marcie Bata Marcia Bollingberg

INSERVICE: CVHD Annual Report - Robin

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting were reviewed and no corrections or additions were needed. Dean Entzminger made a motion to approve the minutes as read, seconded by Darla Reed. Motion carried by unanimous vote.

NARRATIVES:

The Narrative reports were reviewed and no additions or corrections were needed. Denny Ova made a motion to approve the narrative report, seconded by Laurel Haroldson. Motion carried by unanimous vote.

HEALTH OFFICER REPORT:

No report.

Old Business:

1. Current Grants – Robin presented the listing of current grants that CVHD is working with for funding programs and services. The board noted several small grants that ended over the past year and these will be removed from this list moving forward.
2. Ryan White Contract Amendment – Robin reported that CVHD received some additional funds totaling \$2,500 in an amended contract from the NDDoH. These funds were needed to pay out expenses for clients and staff salary for the grant that recently ended March 30, 2018. Motion was made by Dean Entzminger to approve the contract amendment, seconded by Denny Ova. Motion carried by unanimous roll call vote.

New Business:

1. Environmental Health
 - A. Update on Janice Harr property – the property was cleaned up as directed. Marcie did drive by and took some photos of the clean-up. No further action was needed.
 - B. Robin shared results of a customer satisfaction survey that was recently sent out to the septic installers. 26 letters with a survey were sent out as of today we have received back 13. Robin shared the results which are overwhelmingly positive.
2. 2019 Stutsman and Logan county budget projections – Robin has started to review the 2019 budgets for Stutsman and Logan Counties. The date that these budgets need to be presented to the County for

approval has been moved up to July. Robin reviewed the current projections with the board. Over all the two items that increased in the budgets include salaries to account for a 3% COLA and vaccine costs. No action was taken at this time on the proposed budgets as this will be revised when we get closer to the due date.

3. CD Recommendations: Tami reviewed the current status and interest rate of the CD we have at First Community Credit Union. Recommendation was made by Denny Ova and seconded by Darla Reed to renew the CD at the Credit Union in May 2018 when it comes due unless a better interest rate can be found in the community at another bank. Motion carried by unanimous roll call vote.
4. Approval of Expenditures for March – motion made by Darla Reed and seconded by Laurel Haroldson to approve the expenditures for March 2018. Motion carried by unanimous vote.
5. Approval of Profit and Loss for March – motion made by Dean Entzminger and seconded by Laurel Haroldson to approve the Profit and Loss statements for March. Motion carried by unanimous roll call vote.
6. Next meeting will be May 21, 2018

COMITTEE REPORTS:

- A. Personnel Committee: No further report.
- B. Finance Committee: No further report.
- C. Program Committee: No further report.

Meeting adjourned as there was no further business.

Respectfully submitted,

James Torrance, MD
Health Officer
Dianna Pollert, Secretary