

CENTRAL VALLEY HEALTH DISTRICT
BOARD MEETING MINUTES
May 15, 2017

The CVHD Board met at noon on Monday, May 15, 2017 at the conference room at Central Valley Health District. Dr. Torrance, Chairperson, called the meeting to order.

MEMBERS PRESENT: Dean Entzminger Laurel Haroldson Denny Ova (by phone)
 Darla Reed Dr. Torrance

MEMBERS ABSENT: Dr. Jystad

OTHERS PRESENT: Robin Iszler Tami Dillman Marcie Bata Dianna Pollert Marcia Bollingberg

INSERVICE: None.

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting were reviewed and no corrections or additions were needed. Laurel Haroldson made a motion to approve the minutes as read, seconded by Dean Entzminger. Motion carried by unanimous vote.

NARRATIVES:

The Narrative reports were reviewed and no additions or corrections were needed. Laurel Haroldson made a motion to approve the narrative report, seconded by Dean Entzminger. Motion carried by unanimous vote.

HEALTH OFFICER REPORT: No report.

Old Business:

1. Environmental Health updates:

Robin had previously sent out a list of septic systems that are being taken over by the State Health Department. No further discussion.

New Business:

1. Contract received for West Nile:

A contract has been received for West Nile prevention in the amount of \$1600.00. A motion was made by Dean Entzminger to accept the West Nile contract, second by Laurel Haroldson. Motion carried by unanimous vote.

2. Tobacco funding and budget:

The tobacco funding for 2016-2017 including state aid was \$273,034.00. This included funding for McIntosh and LaMoure counties. These counties have decided to be separate now and will receive their own funding. The amount for 2017-2018 that CVHD will receive is \$115,455.00. Robin presented two scenarios, one with funding the tobacco coordinator position, Nancy Neary, at 75% and one at 80%. The state is allowing a 10% admin fee. A motion was made by Darla Reed to approve the tobacco funding at 80% time, second by Laurel Haroldson. Roll call vote: Dr. Torrance, Dean Entzminger, Laurel Haroldson, Denny Ova, Darla Reed all voted yes. Motion carried.
Dr. Torrance left the meeting at this time.

3. Staff benefits—Health insurance increase notice received:

Sanford insurance costs will increase by 9.7%. The cost to CVHD of this increase is an additional \$27,871.20. Benefits and COLA will be discussed at the next Board meeting.

4. Emergency Preparedness funding and budget:

The amount of EP funding will stay the same. The state is now going to require that all EP staff will be involved with emergency response, so now they could be called out at any time. Lakken Paulsrud will no longer be in EP. Frank Balak will continue at 100% EP and Beth Schwartz will be 80% EP. Beth is considered the PIO. Beth's salary is currently at grade 9/7. Robin recommended that Beth should be a salaried employee at grade 12/7 effective July 1. Beth's review date is July 1 and that is the date the grant begins. Laurel made a motion to change Beth's position to salary grade 12/7, second by Denny. Roll call vote: Dean Entzminger, Laurel Haroldson, Denny Ova, Darla Reed all voted yes. Motion carried.

5. CD Due:

The CD at First Community Credit Union matures on 5/30/17. Rates at various banks were reviewed. FCCU is offering a rate of 1% for one year. A motion was made by Dean Entzminger to renew the CD at First Community Credit Union at 1%, second by Denny Ova. Roll call vote: Dean Entzminger, Laurel Haroldson, Denny Ova, Darla Reed all voted yes. Motion carried. Denny Ova left the meeting at this time.

6. Approval of Expenditures—April:

No grants ended in April. Laurel Haroldson made a motion to approve the expenditures for April, second by Dean Entzminger. Motion carried by unanimous vote.

7. Approval of Profit and Loss—April:

Laurel Haroldson made a motion to approve the Profit and Loss for April, second by Dean Entzminger. Motion carried by unanimous vote.

8. Other:

There will be summer hours in the office, closing at 2 p.m. on Fridays. The time will be made up during the week.

9. Next Meeting:

Monday, June 19, 2017 at noon. No meeting in July. A meeting will be held August 21, 2017

COMITTEE REPORTS:

- A. Personnel Committee: No further report.
- B. Finance Committee: No further report.
- C. Program Committee: No further report.

Meeting adjourned as there was no further business.

Respectfully submitted,

Philip Jystad, MD
Health Officer
Dianna Pollert, Secretary