

reviewing several standards regarding distribution media (drain fields).

Laurel Haroldson left the meeting at this time.

3. On-Site Septic Ordinance—Second Reading:

The second reading was held. A motion was made by Heidi Larson to approve the On-site Septic Ordinance, second by Denny Ova. Roll call vote: Reed, Torrance, Larson, Ova, Entzminger, Schaar voted yes. Motion carried.

4. Fridge for Logan County:

This has been ordered.

5. Payroll Outsourcing:

The staff was surveyed regarding the monthly payroll. Robin reported that half of the staff members surveyed voted in opposition to the monthly payroll. The cost savings is approximately \$3,000.00 for monthly payroll versus biweekly. The exact timing of the new payroll system is unknown at this time. A motion was made by Heidi Larson to implement payroll outsourcing with monthly payroll. Roll call vote: Entzminger and Schaar voted no, Reed, Torrance, Larson, Ova voted yes. Motion carried.

New Business:

1. Staff Benefits:

A. At this time employees are granted one day of personal leave in addition to their annual leave. Robin requested that the personal leave day should be combined into the annual leave. She also proposed eliminating the 3 emergency days and expanding family sick days to 10 from 5. A motion was made by Dean Entzminger to roll the personal day into annual leave, eliminate the 3 emergency days and increase family sick leave to 10 days, second by Darla Reed. Roll call vote: Reed, Torrance, Larson, Ova, Entzminger, Schaar voted yes. Motion carried.

B. Information was reviewed regarding CVHD benefits and the cost of retirement benefits, health insurance, and cost of living increases (projected costs). Currently CVHD pays 12% for the pensions and the employee pays 3%. This could be changed to the NDPERs required 8% by CVHD and 7% by the employee. Health insurance may increase by 12%. Cost of living increases could be 1-3%. No action needs to be taken at this time.

2. Legislative updated and Federal level program changes:

The Center for Tobacco has been eliminated. The health departments are scheduled to receive \$6.5 million; \$5.5 million for tobacco prevention and \$1 million for state aid which is more flexible.

3. Approval of Expenditures—February:

Cynthia Schaar made a motion to approve the expenditures for February, second by Darla Reed. Roll call vote: Reed, Torrance, Larson, Ova, Entzminger, Schaar voted yes. Motion carried.

4. Approval of Profit and Loss—February:

No grants ended in February.

5. Next meeting:

Monday, April 17, 2017 at noon

COMITTEE REPORTS:

- A. Personnel Committee: No further report.
- B. Finance Committee: No further report.
- C. Program Committee: No further report.

Meeting adjourned as there was no further business.

Respectfully submitted,

Philip Jystad, MD
Health Officer
Dianna Pollert, Secretary