



Health Department, Stutsman County, and the City of Spiritwood Lake is happening . If there are failed septic systems, they can be replaced or abandoned as long as Beaver Creek is consulted.

A letter will be sent to Eric Nordstrom regarding future upgrades to the current campground to remind him that Central Valley needs to be consulted as upgrades occur.

2. **New Nurse:** There were four applicants for the position. Robin recommended hiring Jennifer Amundson. Denny Ova made a motion to approve the hiring of Jennifer Amundson, second by Dean. Roll call vote: Entzminger, Larson, Schaar, Torrance, Ova, and Haroldson voted aye. Motion carried.
3. **Bylaws:** The second reading was held for eliminating one board position and changing the board to a seven-member board. References to gender of board members will also be removed.

### **New Business:**

1. **Upcoming Legislative Session:** Discussion was held regarding concerns about the future of the tobacco program based on legislation and lack of funds. The legislators may change the funding. There may be more funding directed to chronic disease. July 1 is when changes could be made. CVHD has a full-time tobacco coordinator and another part-time employee who works with the tobacco program. These positions could be affected if funding is changed.
2. **Immunization Contract:** Robin reported that another \$2,354 in additional funding was received, bringing the total to \$11,819 for the immunization contract. Cynthia Schaar made a motion to approve this contract, second by Laurel Haroldson. Motion carried by unanimous vote.
3. **Safe Routes to School:** Robin met with Amy Walters and Rob Lech two months ago to begin working on Safe Routes to School. There is a grant available of \$290,000. Robin presented maps of the sidewalk project for the Jamestown High School and the new Two Rivers Activity Center. Robin will be writing the grant but the money will not go through Central Valley. The total cost of the project will be \$440,000. The city will pay the remaining \$150,000.
4. **Discover the Trails Brochure:** Shannon updated this brochure for walking trails in the Jamestown area. These brochures will be distributed throughout the community.
5. **Update on services for Hospice:** Robin attended a meeting regarding chronic disease in Bismarck. The State Health Department is doing some work with palliative care and Hospice services in North Dakota. A map was reviewed, showing the gaps and overlaps in Hospice care availability statewide.
6. **Approval of Expenditures for October 2016:** Dean Entzminger made a motion to approve the Expenditures for October, second by Laurel Haroldson. Roll call vote: Entzminger, Larson, Schaar, Torrance, Ova, and Haroldson voted aye. Motion carried.
7. **Approval of Profit and Loss for October 2016:** No grants ended in October. Tami reviewed this report. All grants are on track or below budget except for immunizations which will be matched. Stutsman County expenditures are over budget due to paying off the building. Revenue is over budget. There have been approximately 2900 flu shots given and the money is coming back for those. A motion was made by Denny Ova to approve the Profit and Loss for October, second by Dean Entzminger. Roll call vote: Entzminger, Larson, Schaar, Torrance, Ova, and Haroldson voted aye. Motion carried.

8. **Next meeting:** December 19, 2016. The auditors will be here. No meeting will be held in January 2017. There will be a meeting Tuesday, February 21, 2017 due to Monday being a holiday.

**COMITTEE REPORTS:**

- A. Personnel Committee: No further report.
- B. Finance Committee: No further report.
- C. Program Committee: No further report.

Meeting adjourned as there was no further business.

Respectfully submitted,

Philip Jystad, MD  
Health Officer  
Dianna Pollert, Secretary