CENTRAL VALLEY HEALTH DISTRICT BOARD MEETING MINUTES October 17, 2016

The CVHD Board met at noon on Monday, October 17 at the conference room at Central Valley Health District. Dr. Torrance, Chairperson, called the meeting to order.

MEMBERS PRESENT: Dean Entzminger Laurel Haroldson Heidi Larson Denny Ova

Darla Reed Dr. Torrance

MEMBERS ABSENT: Dr. Jystad and Cynthia Schaar

OTHERS PRESENT: Robin Iszler Tami Dillman Marcie Bata Dianna Pollert Marcia Bollingberg

Shannon Kaiser

<u>INSERVICE-</u> Robin and Marcie presented information regarding the proposed statewide on-site septic regulations. There will be many benefits to having standardized and consistent regulations across the state. If passed, these regulations will take effect in 2017.

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting were reviewed and no corrections or additions were needed. Dean Entzminger made a motion to approve the minutes as read, seconded by Denny Ova. Motion carried by unanimous vote.

NARRATIVES:

The Narrative reports were reviewed and no additions or corrections were needed. Laurel Haroldson made a motion to approve the narrative report, seconded by Dean Entzminger. Motion carried by unanimous vote.

HEALTH OFFICER REPORT: None.

Old Business:

1. Environmental Health Updates:

Regarding Lakeview Meadows, Robin spoke to Mr. Dunwoodie. He received the letter that was sent by the Board. He asked for more clarification regarding the septic system issues. Marcie and Robin will continue to work with Mr. Dunwoodie and he may attend the November Board meeting.

2. Hiring of new nurse:

Two applications were received for the open nursing position. These two applicants will be interviewed. The position will remain open on Job Service. A motion was made by Dr. Torrance to allow the Personnel Committee to hire the most qualified candidate for this position, second by Dean Entzminger. Motion carried by unanimous vote.

3. Board of Health By-laws:

Following the retirement of Dr. Anderson from the Board, discussion was held regarding the possibility of changing the requirement to 7 members rather than 8, also the State no longer requires a dentist to be on the board. Discussion was held regarding having a quorum in the future and if another health care provider should be required. A motion was made by Darla Reed to change the bylaws, eliminating the dentist position and have a seven-member board, second by Laurel Haroldson. Roll call vote: Entzminger, Larson, Torrance, Ova, Haroldson and Reed voted aye. Motion carried, first reading.

4. Legislative Forum:

The Legislative Forum will be held on November 29, 2016 at 1:30 p.m. at the Law Enforcement Center. Board members are invited to attend.

5. Introduction:

Shannon Kaiser was introduced to the Board. She the coordinator for the new Partnership for Success grant program.

New Business:

1. Reclassification of position:

The current EH III position was looked at and it was determined that based on the current work load and cerfications required could be reclassified from grade 18 to grade 19. A motion was made by Denny Ova to reclassify the EHP III position to grade 19, second by Darla Reed. Roll call vote: Entzminger, Larson, Torrance, Ova, Haroldson and Reed voted aye. Motion carried.

2. Vaccine prices:

Robin reviewed the current fee schedule. A motion was made by Laurel Haroldson to accept the current fee schedule, second by Denny Ova. Roll call vote: Entzminger, Larson, Torrance, Ova, Haroldson and Reed voted aye. Motion carried.

3. Flu shot Point of Dispensing exercise:

This will be held November 11 at Jamestown High School. There is no school that day. This is open to the public.

4. Flu Shots-Reduced rate:

Discussion was held regarding offering cash price flu shots at \$30.00 for people who do not have insurance, for example college students. November 11 could be a cash price day of \$30.00. A motion was made by Denny Ova to offer the cash price flu shots for \$30.00, second by Dean Entzminger. Roll call vote: Entzminger, Larson, Torrance, Ova, Haroldson and Reed voted aye. Motion carried.

5. Approval of Expenditures for September:

Expenditures for September were reviewed. Five grants ended in September: WIC, Prevention/Chronic Disease Management, SPF SIG, SART and Regional PH Network. A motion was made by Heidi Larson, second by Darla Reed to accept the expenditures for September. Motion carried by unanimous vote.

6. Approval of Profit and Loss for September:

Profit and loss for September were reviewed. A motion was made by Denny Ova to approve the Profit and Loss, second by Dean Entzminger. Motion carried by unanimous vote.

7. Next meeting: November 21, 2016

COMITTEE REPORTS:

a. Personnel Committee: No further report.b. Finance Committee: No further report.

c. Program Committee: No further report.

Meeting adjourned as there was no further business.

Respectfully submitted,

Dr. Philip Jystad, MD Health Officer Dianna Pollert, Secretary