

Me program.

- g. **Immunizations:** \$9,455 for our work with immunizations.
- h. **SPF SIG:** This will end September 30.
- i. **TB:** We received \$900.00 for our work with TB monitoring activities.
- j. **HIV and Hepatitis C:** Contract amount depends on services provided.
- k. **West Nile** – \$1,600 is available for West Nile activities.
- l. **Ryan White** – is our program for HIV positive individuals and helps to pay for their medical needs when they request assistance.
- m. **Public Health Emergency Preparedness:** Totals are PHEP Regional Staff - \$197,748, All Hazards \$5,246.
- n. **State Aid Contract:** \$193,194.
- o. **Regional Nework:** \$7,500.
- p. **Prevention Grant:** Robin is writing this now for \$25,000.
- q. **Cross Jurisdictional:** \$12,750.
- r. **BCBS RECESS:** \$1,500.

3. Bond payoff

Tami stated that the bond allocations have been going into an account held by the county. When the bonds were paid off Central Valley received the balance of the money in this account which was \$23,474.20.

4. Generator

Central Valley did not get the grant that had been applied for towards a new generator which would power the whole office, due lack of need at this time. This will continue to be worked on.

New Business

1. Vacant space at CVHD

The office space being rented by the NDDoH will be changed as they will be vacating one of the office spaces they currently occupy. Changes will be made to their current lease agreement. They will continue to rent one office space from CVHD.

2. Cross Jurisdictional Grant

This grant has been received in the amount of \$12,750. Part of this grant is for updating statewide sewer codes. There will be a meeting in Jamestown on August 16-18 regarding statewide sewer code. A motion was made to approve this grant by Heidi Larson, second by Dean Entzminger. Roll call vote: Entzminger, Larson, Schaar, Torrance and Reed voted aye. Motion carried.

3. PFS grant

The SPF SIG grant has ended. The Partnership for Success (PFS) is a new grant aimed at reduction of underage drinking. Robin presented information on this new grant. CVHD (Stutsman and Logan counties) is among the ten highest need communities for this grant. The grant is guaranteed for one year and if the goals are met, it would continue for 4 years. A new employee will need to be hired for this program. The grant starts in November. Robin would like to have the new employee in place in September or October. Robin has a sample job description. The position would be a salary grade 18 dependent on experience and education. Heidi Larson made a motion to advertise for the position of PFS coordinator, second by Cynthia Schaar. Roll call vote: Entzminger, Larson, Schaar, Torrance and Reed voted aye. Motion carried.

4. WIC Contract

The new amount is \$94,760.00. A motion was made by Heidi Larson to approve the WIC contract, second by Darla Reed. Roll call vote: Entzminger, Larson, Schaar, Torrance and Reed voted aye. Motion carried.

5. Policy Updates

A: Background checks: Robin researched three different background check resources. The ND Office of the Attorney General, BCI, \$15.00 cost but checks only in North Dakota. Asset Control is a Texas-based company used by the University of Jamestown, \$38.00 for criminal, sex offender and other registry checks including other states. AccurSource is a California-based company, their prices vary on what type of search is requested. A motion was made by Cynthia Schaar to use Asset Control for background checks, second by Darla Reed. Roll call vote: Entzminger, Larson, Schaar, Torrance and Reed voted aye. Motion carried.

B: Form for consent to background check: Two forms were reviewed. A motion was made by Cynthia Schaar, second by Dean Entzminger, to approve form #2. Roll call vote: Entzminger, Larson, Schaar,

Torrance and Reed voted aye. Motion carried.

C: Board Bylaws: These were previously mailed to the board members by Robin. The bylaws were presented for the first reading. If any changes are needed, board members are to let Robin know.

6. BCBC Recess Grant

This grant for \$1,500.00 has been received and will be used for signs for walking routes in Jamestown. Tami will be attending the city council meeting on July 21. Kaylee will be assisting with this program. Dean Entzminger made a motion to approve this grant, second by Heidi Larson. Roll call vote: Entzminger, Larson, Schaar, Torrance and Reed voted aye. Motion carried.

7. Grants Ending in July

Tami reviewed the grants ending June 30, 2016 (Family Planning, Title III, Tobacco State Aid, Baby and Me, Measure 3, Million Hearts, Women's Way, Water Pollution, Regional HPV, HAN, PHEP Regional and PHEP All-Hazards). All contract amounts were expended except for the Baby and Me contract which was \$179.15 short of the contract amount in accordance with program requirements.

8. Approval of Expenditures, Profit and Loss:

Two checks were reissued due to being lost in the mail: Check numbers of the lost checks were 48742 for \$2500.00 to Parrot Films for advertising, and 48857 for \$385.00 for a refund to a client whose insurance made a payment. A motion was made by Cynthia Schaar to approve the June Expenditures and Profit and Loss, second by Darla. Motion carried by unanimous vote.

COMITTEE REPORTS:

- a. Personnel Committee: No further report.
- b. Finance Committee: No further report.
- c. Program Committee: No further report.

Meeting adjourned as there was no further business.

Respectfully submitted,

Dr. Philip Jystad, MD
Health Officer
Dianna Pollert, Secretary