

availability of grants for a permanent solution. A motion was made by Cynthia Schaar to approve the proposal from Scherbenske Inc. to convert the current septic tank to a holding tank for 1 year with review every 90 days, second by Dr. Anderson. Motion carried by unanimous vote.

2. **CVHD Building Bonds:** The bonds have been paid off.

New Business:

1. **EPR Funding 2016-2017:**
Robin reported that there will be a 3% increase in funding for Regional LPH to \$197,747.64. Co-Allocation LPH with a 5% increase to \$5,246.00.
2. **Tobacco Tax Measure:**
Signatures are being gathered to support the proposed Tobacco Tax Measure to be on the November ballot which would increase the ND tobacco tax to \$2.20 per pack. The projected revenue of approximately \$200,000,000 from this tax would go 50/50 to the new Veterans Tobacco Tax Trust Fund and the existing Community Health Trust Fund. Central Valley could receive up to \$693,410 per biennium.
3. **Tobacco Grant application due May 20, 2016:**
This grant was reviewed with a total of \$208,773 for the counties of Stutsman, LaMoure and McIntosh. A motion was made by Dr. Anderson to approve this grant application, seconded by Darla Reed. Roll call vote: Reed, Entzminger, Schaar, Torrance, Larson, Anderson, Haroldson voted yes. Motion carried.
4. **Employee Benefits and Federal Overtime Rule:**
Tami reported that the federal overtime rule has changed, so the minimum an employee can make to have exempt status is \$48,000. There is one CVHD employee who is affected by this change, Lakken Paulsrud. A motion was made by Heidi to allow Robin and Marcie to review this and make a decision regarding Lakken's pay status, second by Darla Reed. Motion carried by unanimous vote.
Robin presented the results of the employee benefits survey. The employees are very appreciative of the current benefits. Of the 16 responses, 14 were in favor of a cost of living increase from 2-4%. Robin proposed a 3% cost of living increase for salaries in the budget. This will be effective in the pay period beginning June 20. A motion was made by Cynthia Schaar to approve the 3% cost of living adjustment, second by Laurel Haroldson. Roll call vote: Reed, Entzminger, Schaar, Torrance, Larson, Anderson, Haroldson voted yes. Motion carried. Four employees also requested an increase in mileage, and other requests were reviewed, no action taken at this time.
5. **Salary schedule:**
Robin presented the proposed salary schedule for 2016-2017.
6. **Family Planning Data Summary and Car Seat Safety Survey:**
These were presented to the board for information only. Family planning numbers are down statewide. Regarding car seat use, Jamestown had 84% versus overall North Dakota use of 87%.
7. **Approval of Expenditures for April 2016:**
Expenditures for February were reviewed. A motion was made by Cynthia Schaar to approve expenditures, second by Dean Entzminger. Roll call vote: Reed, Entzminger, Schaar, Torrance, Larson, Anderson voted yes. Motion carried.
8. **Approval of Profit and Loss for April 2016:**
One grant ended in April, Gaining Ground, revenue of \$5,563.00, expenses \$5,563.00 for work with helping other health departments with accreditation. Profit and loss were reviewed. A motion was made by Dean Entzminger to approve the profit and loss, second by Darla Reed. Roll call vote: Reed, Ova, Entzminger, Schaar, Torrance, Larson, Anderson voted yes. Motion carried.
9. **Other:**
On July 29 CVHD will be having a Safety Day. There will be car seats available for purchase. Information was shared regarding the food and nutrition program of the NDSU Extension Service. They are offering cooking classes for youth and adults.

10. **Next meeting:**

There will not be a board meeting in June. The next meeting will be July 18, 2016.

COMITTEE REPORTS:

- a. Personnel Committee: No further report.
- b. Finance Committee: No further report.
- c. Program Committee: No further report.

Meeting adjourned as there was no further business.

Respectfully submitted,

Dr. Philip Jystad, MD
Health Officer
Dianna Pollert, Secretary