

**CENTRAL VALLEY HEALTH DISTRICT**  
**BOARD MEETING MINUTES**  
**APRIL 2016**

The CVHU Board met at noon on Monday, April 18 at noon in the conference room at Central Valley Health District. Darla Reed, Vice Chairperson, called the meeting to order.

**MEMBERS PRESENT:** Laurel Haroldson      Darla Reed      Heidi Larson      Cynthia Schaar  
Denny Ova                                      Dean Entzminger.

**MEMBERS ABSENT:** Dr. James Torrance      Dr. Ed Anderson      Dr. Jystad

**OTHERS PRESENT:** Robin Iszler      Tami Dillman      Marcie Bata      Dianna Pollert      Marcia Bollingberg  
Joann Trader, nurse practitioner student

**INSERVICE-** None.

**MINUTES OF THE PREVIOUS MEETING:**

The minutes of the previous meeting were reviewed and one addition needs to be made regarding the Two Rivers Activity Center: Dr. Torrance made a motion to deny this request due to the 8 feet decking requirement not being met, **seconded by Cynthia Schaar.** Denny Ova made a motion to approve the minutes with the addition as noted, seconded by Heidi Larson. Motion carried by unanimous vote.

**NARRATIVES:**

The Narrative reports were reviewed and no additions or corrections were needed. Laurel Haroldson made a motion to approve the narrative report, seconded by Dean Entzminger. Motion carried by unanimous vote.

**HEALTH OFFICER REPORT:**

Marcia stated the Prevention Partnership for immunizations has been completed and Dr. Jystad has signed those forms. Dr. Jystad will be meeting with Central Valley nurses on May 2.

**Old Business:**

**1. Environmental Health Update:**

The board was updated regarding issues with Spiritwood Resort and Campground regarding septic systems that may be inadequate. This discussion began in the fall of 2015. Central Valley no longer licenses these facilities due to streamlining the license process. In 2016 the resort has a new owner, Eric Nordstrom, who stated he was told that the resort septic system would be grandfathered in. He was asked to provide CVHD with that paperwork. To date, this paperwork has not been received. Marcie has been working with the State Health Department on this issue. A license has been granted provided that if a septic assessment is needed, that it will be completed and any requirements stemming from assessment will need to be met. Robin and Marcie will be meeting today at 2 p.m. with Dave Schwartz, Casey Bradley, and Fritz Fremgen regarding issues with the septic systems at Spiritwood Lake. The lake water quality is deteriorating, and all lake cabin septic systems may need to be inspected. There are plans to expand the campground.

**Environmental Health Staff update:** Lakken Paulsrud has passed the recent sewer school that she attended.

**2. Jail nursing:**

Robin spoke to Chad Jackson, the jail manager. They discussed concerns regarding staffing and management of CVHD staff if they were working at the jail. The jail has hired a part-time person. The relationship with current staff has improved. Robin could provide assistance with policies and training if needed. No action has been taken and Robin will wait for them to make a decision.

**3. Background Checks:**

Heidi stated there may be another option for background checks that would include other states. Robin will check into this.

**New Business**

**1. Bonds for building:**

Early payoff of the building bonds was discussed. The payoff as of June 1, 2016 will be \$280,711.67. The early payoff would save over \$40,000 in interest. There is at least \$21,400.00 in District funds in an account with Stutsman County (CVHD will invoice Stutsman County for the amount in the account). Currently the Stutsman County fund balance is \$956,939.03. The Stutsman county commission would need to agree to call the bonds June 1 and authorize the resolution for redemption of the bonds. A motion was made by Cynthia Schaar to pay the bonds off early, second by Dean Entzminger. Roll call vote: Reed, Entzminger, Haroldson, Ova, Schaar and Larson voted aye. Motion carried. Robin will call Casey Bradley so that the Stutsman county commission can discuss this at their next meeting.

**2. Contracts:** Cross Jurisdictional Sharing grant, received additional funding for OSTs, amount is \$12,750; Baby and Me revised contract \$6,224 (decrease of \$3,071) and West Nile \$1,600 (decrease of \$1,400). A motion was made by Heidi Larson to approve these contracts, second by Laurel Haroldson. Roll call vote: Reed, Entzminger, Haroldson, Ova, Schaar and Larson voted aye. Heidi inquired about Zika virus education. Robin will try to get more information on this.

**3. BCBS recess grant:**

The BCBS recess grant has been applied for. Robin stated this grant could be used for a marquee and signs for walking trails, especially in the downtown area. This grant would be approximately \$5,000.00.

**4. Pledges:** US Bank and FCCU balances were reviewed.

**5. Approval of Expenditures for March 2016:**

Three contracts ended in March. The MCH grant is in 2 cost centers. Mothers and Infants had a budget of \$26,322.00, expenses of \$33,018.51. Children and Adolescents had a budget of \$131,407.00, expenses of \$85,883.52. Heidi reported that at the last school board meeting, the Central Valley budget requests were approved. The other contract that ended was Ryan White, budget \$8,500.00, expenses were \$8,389.76. A motion was made by Denny Ova to approve the expenditures, second by Dean Entzminger. Motion carried on unanimous vote.

**6. Approval of Profit and Loss for March 2016:**

A motion was made by Cynthia Schaar to approve the profit and loss, second by Heidi Larson. Motion carried on unanimous vote.

**7. Other:**

Upcoming events: Robin reported that there will be a car seat promotion in Logan County on April 19 from 3 to 6 p.m. Car seats will be available, along with a car seat technician. Immunizations will also be given in Logan County. On July 29 there will be a Kids' Safety Day at CVHD. Bike helmets will be given out. On July 27 there will be a CVHD staff inservice for self defense provided by a company called Pretty Loaded, and a session for strategic planning.

Robin has also been busy with the Million Hearts program. The state wants to target some advertising toward blood pressure checks, so that people can be aware of their numbers.

There was a VFC visit to Central Valley on April 14.

In the Logan County office, there is an outlet that needs to be checked.

The next meeting will be Monday, May 16, 2016.

**COMITTEE REPORTS:**

- a. Personnel Committee: No further report.
- b. Finance Committee: No further report.
- c. Program Committee: No further report.

Meeting adjourned as there was no further business.

Respectfully submitted,

Dr. Philip Jystad, MD  
Health Officer  
Dianna Pollert, Secretary