

CENTRAL VALLEY HEALTH DISTRICT
BOARD MEETING MINUTES

The CVHU Board met at noon on Monday, November 16, 2015 at the conference room at Central Valley Health District. Dr. Torrance, Chairperson, called the meeting to order.

MEMBERS PRESENT: Laurel Haroldson Dennis Ova Dr. Anderson Dr. Torrance Cynthia Schaar
Darla Reed Heidi Larson Dean Entzminger

MEMBERS ABSENT: Dr. Jystad

OTHERS PRESENT: Robin Iszler Tami Dillman Marcie Bata Beth Schwartz Dianna Pollert
Marcia Bollingberg

INSERVICE- None

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting were reviewed and no corrections or additions were needed. Dennis Ova made a motion to approve the minutes as read, seconded by Dean Entzminger. Motion carried by unanimous vote.

NARRATIVES:

The Narrative reports were reviewed and no additions or corrections were needed. Laurel Haroldson made a motion to approve the narrative report, seconded by Dr. Anderson. Motion carried by unanimous vote.

HEALTH OFFICER REPORT:

Dr. Jystad was absent and no report was given.

Old Business:

1. Environmental Health:

Marcie discussed letters that were sent out regarding two septic systems in Stutsman County which have been reviewed with the state's attorney. We have heard back from them and one of them has an appointment with a licensed installer in the spring of 2016. The other party came in and we presented them some information, and we are still waiting to hear back from them.

There was a request for a septic system installation in the Spiritwood area to be approved. This system is in place since 2011 and they want to go back and have it approved. The owner has produced initial paperwork had been completed in June of 2011, but it was never returned to our office and it is unsure if payment was made for the permit. The system is installed deeper than the 4 feet allowed at the beginning, then at the end of the trench it is about 2-1/2 feet. No one is using the system at this time. The property does not go right up to the lake. The board's decision is that this request cannot be approved at this time. Marcie will send a letter to notify the property owner.

Marcie also presented a request from the TRAC committee regarding the swimming facility. Regulations currently require 8 feet of decking around the pool area. The TRAC plans that have been drawn up do not have 8 feet of decking. It was discussed that the state no longer has a uniform code and Fargo has adopted 4 feet as their code, however our code still requires 8 feet. The Model Aquatic Code currently requires 4 feet. It would take approximately two years for state-wide adoption of the 4 feet MAC code and then our codes would need to be updated. There are also safety concerns that could arise if we did grant a variance. At this time it was the consensus of the board that we would continue to require 8 feet as per our current code. A motion was made by Cynthia Schaar, second by Dennis Ova, to send this back to TRAC stating that they will need to comply with the current 8 feet of decking code. Motion carried by unanimous vote.

2. Collaboration with Stutsman County on services at the Correctional Center:

Robin presented the results of a staff survey on this subject. Of 17 responses, 4 said yes, one said no and 12 were unsure. There would be a great deal of staff training involved if we were to provide this service. This issue will be studied further.

3. Staffing:

Kaylee Lang, OT has been hired for the substance abuse grant. This is a temporary position. Dianna Pollert was introduced as the new secretary.

New Business

1. MCH Grant:

The state has \$700,000 available for this grant. Discussions have been held regionally that this grant would focus on obesity and physical activity in the schools and preschools. A meeting is scheduled for Thursday, November 19 with our regional partners and state childcare licensing staff. The schools would like some type of software application for tracking BMI and promoting exercise. This application is due January 15 2016.

2. FP grant:

This will be brought to the board in December.

3. Review of budgets, programs and grants:

Regional network grant is \$7,500 from the state. It is still to be determined what that is going to be used for. The Million Hearts grant will connect EMR systems with the statewide HIN, \$8,497 to cover staff time and software. The Million Hearts 360, \$24,600 is a grant for blood pressure projects. A motion was made by Heidi Larson to approve, second by Laurel Haroldson. Roll call vote: Haroldson, Anderson, Reed, Ova, Entzminger, Schaar, Torrance, Larson voted yes. Motion carried.

Robin reported on flu vaccines and school vision screenings. Vision screenings were done much faster this year with the new machines. Marcia reported that we don't always get followup on the vision screenings. The parents get letters and the teachers can also remind the parent regarding vision followup. For worksite screenings, there will now be a faster cholesterol test available for use.

Robin presented a booklet called "Are you Prepared" which will be mailed to all Stutsman County residents on November 19. Tami Dillman and Frank Balak along with Jerry Bergquist, Beth Dewald, and Sarah Van de Velde assisted with preparing the booklets. Heidi asked if extra copies could be available at the University of Jamestown for students, and these will be made available.

Tami reported that the WIC grant ended in September. Our contract was for \$94,170, and that is what we spent and received. Regarding the chronic disease management and prevention funds, the full amount of \$23,000 was not spent. We spent \$16,265 because of some changes to this program. For the SART funds, Central Valley did not exceed the grant amount, revenue was \$20,724. Grants ending will be Stutsman and Logan which are both showing revenues exceeding expenditures.

4. Approval of Expenditures: September/October

Expenditures were reviewed and Cynthia Schaar made a motion to approve September/October expenditures, second by Dean Entzminger. Roll call vote: Haroldson, Anderson, Reed, Ova, Entzminger, Schaar, Torrance, Larson voted yes. Motion carried.

5. Approval of Profit and Loss: September/October

Profit and loss were reviewed and Cynthia Schaar made a motion, second by Dean Entzminger to approve September/October Profit and Loss. Roll call vote: Haroldson, Anderson, Reed, Ova, Entzminger, Schaar, Torrance, Larson voted yes. Motion carried.

6. Other:

The next meeting will be Monday, December 21 at noon at Central Valley Health. There will be no meeting in January 2016. There will be a meeting February 22, 2016.

COMITTEE REPORTS:

- a. Personnel Committee: No further report.
- b. Finance Committee: No further report.
- c. Program Committee: No further report.

Meeting adjourned as there was no further business.

Respectfully submitted,

Dr. Philip Jystad, MD
Health Officer
Dianna Pollert, Secretary