

CENTRAL VALLEY HEALTH DISTRICT
BOARD MEETING MINUTES
March 16, 2015

The CVHU Board met at noon on Monday, March 16, 2015 at the conference room at Central Valley Health District. Darla Reed, Vice Chairperson, called the meeting to order.

MEMBERS PRESENT: Darla Reed Dennis Ova Laurel Haroldson Dean Entzminger
Heidi Larson Cynthia Schaar

MEMBERS ABSENT: Dr. Torrance Dr. Anderson Dr. Jystad

OTHERS PRESENT: Robin Iszler Tami Dillman Marcia Bollingberg Beth Schwartz

INSERVICE-Disease Surveillance:

Robin passed out a handout with charts of numbers and types of diseases within our community. An epidemiologist from the State Health Department, Jennifer Schmidt, rents office space from us. Our role in public health is to be aware of the diseases within our community and to assist the State in the event of an outbreak. The Accreditation team may ask about our role in Disease Surveillance during their site visit. The Health Officer and Board Members would have involvement if isolation or quarantine would be required during an outbreak.

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting were reviewed and no corrections or additions were needed. Dennis Ova made a motion to approve the minutes as read, seconded by Dean Entzminger. Motion carried by unanimous vote.

NARRATIVES:

The Narrative reports were reviewed and no additions or corrections were needed. Laurel Haroldson made a motion to approve the narrative report, seconded by Cynthia Schaar. Motion carried by unanimous vote.

HEALTH OFFICER REPORT:

Marcia reported Dr. Jystad had met with the nursing staff this month for an update and had made a referral for a patient he had seen in the ER.

Old Business:

1. Environmental Health Updates:

- a. **C &R Bar and Grill:** A letter has been sent to C&R Bar and Grill and there has been no further communication.
- b. **Kallenbach Septic System:** RTS Shearing, formerly Scherbenske has agreed to remedy the problem as it was their error.
- c. **County Resident with failed septic system:** a letter was sent to the resident. The resident sent a letter back stating he is not the owner of the property, they will not be living at the residence and we are harassing him. Discussion was held and we will check with Stutsman County to determine who the owner of the property is and will send a letter to the property owner. Board will be kept apprised.

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2. Environmental Health Position-update:

We have received 5 applications for the position and a list of candidates was given to Board today. One applicant was referred to us by Fargo and her name is Courtney. She will be interviewed next week. One applicant did not meet the requirements; there are concerns with two of the candidates and one other candidate may not be a good fit. The position will remain open and Robin asked for Finance Committee approval to hire if a candidate is found. Cynthia Schaar made a motion to give Robin authorization to hire for the position, seconded by Dean Entzminger. Motion carried by unanimous vote.

3. Updates on Building Improvements:

Board had previously looked at 2 bids for the window film and has chosen to go with Roughrider in Jamestown. 2 samples were passed around and the gold tint is a little more expensive but provides better protection against being able to see in. Discussion was held regarding a window film that protects against bullets and Robin will check with Officer Hardy on this.

4. Updates on Legislative Session:

A Local Public Health Position paper and a packet of information that was given to the Legislators were distributed. Robin has testified twice and a copy of one of her testimonies was given to Board members. There is currently \$250,000.00 earmarked in the budget for Local Public Health State Aid and the requested amount was \$1.9 million. The Local Public Health Regional Network project requested \$1 million dollars and there is no funding earmarked. Vaccines and Vaccine Administration requested \$1.5 million and they funded for the cost of vaccine to Local Public Health for Universal coverage but there is not funding for administration. Additional requests were made for Infectious Disease, Injury Prevention and a School Immunization Model that would work with NDIIS for schools to be able to look up records for \$179,000.00. Environmental Health asked for additional positions and funding for Food and Lodging. The Legislators are looking at having Environmental Health not follow the recommendations the Legislation had set previously for them.

5. Other:

None at this time.

New Business

1. Accreditation-upcoming site visit:

The Accreditation site visit will be April 28 and 29. They would like to meet with the Board. Discussion was held about moving the date of the April Board meeting and it will be moved from April 20, 2015 to April 28, 2015 at noon at Central Valley Health District with as many Board members as possible there. An email reminder will be sent to Board and Dr. Torrance and Dr. Anderson will be contacted. Tami is our Accreditation Coordinator and they may ask this.

2. Additional Funding-Family Planning:

Robin reported there is some additional funding available for Family Planning but an exact dollar amount is not known at this time. She will bring the information to Board once it is available.

3. Tobacco Mini Grant:

There are additional funds available for computers. The Coordinators can receive one and half of the cost would be paid for Administrators to receive a new computer. Robin will ask for a percentage of the cost to be covered for Julie Hoeckle who works 23% time in tobacco.

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4. Tobacco Revised Contract:

There are currently tobacco ads in the media. There would be money in our contract that would be sent to Upper Missouri Health that had a Coalition that worked with the media campaign. This Coalition went to the CDC and requested more funding for advertising and received the approval to do this. There would be an additional \$49,000.00 that would come to Central Valley to be given to Upper Missouri. Local Public Health is requesting a report on what the funding would be spent on. Robin has not signed the revised contract and wishes to wait until the requested report is received. Laurel Haroldson made a motion to approve the Tobacco revised contract pending receipt of requested information, seconded by Dennis Ova. Roll call vote: Haroldson, Ova, Schaar, Larson, Entzminger and Reed voted aye. Motion carried by unanimous roll call vote.

5. Approval of Expenditures-February:

February expenditures were reviewed and Cynthia Schaar made a motion to approve, seconded by Laurel Haroldson. Motion carried by unanimous vote.

6. Approval of Profit and Loss-February:

February Profit and Loss were reviewed and no grants ended. We received the first payment from the County so checking account balance is higher. Dennis Ova made a motion to approve, seconded by Laurel Haroldson. Motion carried by unanimous vote.

7. Other:

Robin distributed information on ground water and issues that can occur to Board members.

COMITTEE REPORTS:

- a. Personnel Committee: No further report.
- b. Finance Committee: No further report.
- c. Program Committee: No further report.

Meeting adjourned as there was no further business.

Respectfully submitted,

Dr. Philip Jystad, MD
Health Officer
Beth Schwartz, Secretary