

CENTRAL VALLEY HEALTH DISTRICT
BOARD MEETING MINUTES
March 19, 2012

The CVHU Board met at noon on Monday, March 19, 2012, at the conference room at Central Valley Health District. Dr. Torrance, Chairperson, called the meeting to order.

MEMBERS PRESENT: Dean Entzminger Denny Ova Laurel Haroldson Dr. Anderson
Darla Reed Dr. Torrance Heidi Larson

MEMBERS ABSENT: Cynthia Schaar Dr. Jystad

OTHERS PRESENT: Robin Iszler Marcia Bollingberg Tami Dillman Marcie Bata
Beth Schwartz Melisha, nursing student

INSERVICE-Central Valley Health District Annual Report:

Robin distributed copies of the annual report for 2011. Highlights of the past year along with data information from each of the programs were reviewed.

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting were reviewed and no corrections or additions were needed. Dr. Anderson made a motion to approve the minutes as read, seconded by Dean Entzminger. Motion carried by unanimous vote.

NARRATIVES:

The Narrative reports were reviewed and no additions or corrections were needed. Darla Reed made a motion to approve the narrative report, seconded by Denny Ova. Motion carried by unanimous vote.

HEALTH OFFICER REPORT:

Old Business:

1. Tobacco Program Final Budget:

Robin shared the Tobacco program proposed budget that has been submitted to the Center for Tobacco Prevention. The total funding for the 4 counties involved is \$255,134. The budget is based on the needs of the program and proposed activities that are allowed under the grant. These activities are based on evidenced based practice. The majority of the funding is for salaries. Staff in the program include, Nancy Thoen, Julie Hoeckle, Marcia Bollingberg, LaMoure County staff, McIntosh County Staff, CHVD Finance Department, Beth Schwartz, Robin Iszler. Finance Committee reviewed the budget line items and recommends approval of the Tobacco Budget to the full board. Dean Entzminger made a motion to approve the final budget for Tobacco, seconded by Laurel Haroldson. Motion carried by unanimous roll call vote.

2. Health Tracks for Logan County-Update:

Robin and Marcia met with Jean in Logan County on Health Tracks. The first clinic will be held April 10, 2012 in Napoleon and there are 3 clients. Current staff will be used to staff the Health Tracks clinics and Marcia will be assisting Jean for the time being. In the near future clinics will be held in Gackle as well. Nursing staff is currently receiving training on how to perform the screenings.

3. Update on CHA/CHIP:

The questions on the telephone surveys have been finalized and the surveys will be starting soon. There will be 400 surveys collected from the public. Robin will keep the Board apprised.

New Business

1. Women's Way Revised Budget:

Robin reported that Women's Way contract has increased by \$7,273, this amount is to serve 43 additional clients. Funding for this program is received based on the number of women we screen. Finance Committee recommends approval of the Women's Way increase to the full board. Denny Ova made a motion to approve the Women's Way Revised budget, seconded by Dean Entzminger. Motion carried by unanimous roll call vote.

2. Possible Grant-Roadmap to Health:

Robin reported that there is a grant opportunity for communities to apply for that would take the information from the community health improvement plan and move that into action by working on an issues determined by the community as a need. The grant is due July. Robin has contacted some of the community partners and forwarded the grant application to them. There is a call next week regarding the grant. It is a \$200,000 grant with 100% match. 50% of the match would need to come from cash and the other 50% from inkind support. Robin will continue to provide more information to the board as we learn more about the grant.

3. EPR Funding for 2012-2013:

Robin reported that the State has received a 1 mil dollar cut to the total EPR funding. Local public health departments and the State Health Department are currently meeting to discuss these cuts and how each group will make the cuts to the program. It is expected that the locals would see a \$500,000 cut to local budgets.

4. Approval of Expenditures:

Finance Committee reviewed the expenditures and recommended full Board approval. Heidi Larson made a motion to approve the Expenditures, seconded by Darla Reed. Motion approved by roll call vote.

5. Approval of Financial Statements:

Finance Committee reviewed the Financial Statements and recommended full Board approval. Heidi Larson made a motion to approve the Financial Statements, seconded by Laurel Haroldson. Motion carried by unanimous roll call vote.

6. Next Meeting:

The next meeting will be April 16. If there is not enough business to hold a meeting Robin will contact the Board members.

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7. Other:

Robin reported that Marcie Bata has passed her Environmental Health Practitioner test. Marcie gave an update on Environmental Health Activities and reported that we are looking into doing full inspections of the schools in the future along with the food service inspections we currently do.

COMMITTEE REPORTS:

- a. Personnel Committee: No further report.
- b. Finance Committee: No further report.
- c. Program Committee: No further report.

Meeting adjourned as there was no further business.

Respectfully submitted,

Dr. Philip Jystad, MD
Health Officer
Beth Schwartz, Secretary